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# NON C'É PACE SENZA GIUSTIZIA NO PEACE WITHOUT JUSTICE

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## Closed Meeting Rules

In order to provide the conditions for a more fruitful discussion, this meeting is being held “off the record”. This means that participants shall not disclose anything said by other participants, nor the identity or affiliation of other participants.

After the conclusion of the meeting, participants are free to talk publicly about their own participation, and if they wish also to report on what they themselves have said during the meeting, but they are not free to report on what was said by others, nor about who else was present.

The convenors may prepare a public meeting report to be made public after the meeting. This may cover an overview of the themes discussed during the meeting, but will not disclose specific conversations, nor the identity or affiliation of any participant.

### *List of Participants:*

A sign-up sheet for participants may be distributed in hard copy on specially marked paper. While it is important for the organisers to know who is here and how to contact each participant for follow-up, the list is a sensitive document that should not be shared outside the meeting. Please beware of filling-in any contact sheets that are not provided by the organisers on specially marked paper. You are of course free and encouraged to share your own contact details with whomever you like.

### *Photos and Video:*

We would be grateful if you could avoid taking video or photos of the meeting without the express permission of those that would be depicted. In general we would appreciate it you could avoid disseminating pictures of the participants through facebook, instagram, or twitter, or other social media, or by email. Many of the persons present may be involved in various capacities in human rights investigations and documentation and having their pictures being associated with this meeting might make their work more difficult. Our staff may document the event through still photographs and some segments of video for historical and reporting purposes. This will usually not include participants' faces. If your face is visible, we will not release the material unless we have your express permission.



## N O P E A C E W I T H O U T J U S T I C E

### Questions and Answers

*Q. What are the benefits of using these Rules?*

A. They allow people to speak more freely as individuals, and to express views that may or may not be those of their organisations and therefore they encourages freer discussion. People usually feel more relaxed if they don't have to worry about the implications of their brainstorming thoughts being publicly quoted. Also everyone can be clear in advance about what happens with names and photographs once the meeting is finished.

*Q. Does it mean this is a secret meeting?*

A. No, the fact that the meeting is being held is not a secret, and the organisers may issue a report of its outcomes. After the meeting, individual participants are free to publicise the fact of their attendance and also report on what they have said, if they wish to do so. They may not, however, report or publicise the attendance and or what was said by others.

*Q. Can participants in a meeting be named, as long as what is said is not attributed to them?*

A. No. While each participant may say that they themselves have attended the meeting, they may not disclose the names of other participants attending the meeting.

*Q. Can you say publicly what you yourself have said at the meeting?*

A. Yes, if you wish to do so. You can report and publicise your attendance and positions : just not the attendance or positions expressed by others.

*Q. Can what was said by other participants be made public, as long as they are not attributed to any participant?*

A. No. You are free to state what you yourself have said, but not to report on what others may have said, not even without attribution.

*Q. Can a list of attendees at the meeting be published?*

A. No. If a list of participants is circulated, it will only be circulated in hard copy during the meeting and it may not be shared outside the meeting. A sign-up sheet for participants will be distributed in hard copy on specially marked paper.